AIM Student Data Collection Schedule
2007-2008 School Year

Beginning of Year Collection

September 1, 2007 – October 23, 2007

- Enter graduation data for grade 12 or UH students for the 06-07 school year
- Run Graduate Report and verify accuracy of data
- Run Dropout Report and verify accuracy of data
- Enter calendar start and end date for each school
- Assign state IDs to new students
- Locate state IDs for transfer students
- Enter enrollment record for each student for 07-08 school year
- Enter program participation data for each student enrolled in the district

Fall Attendance Collection

October 1, 2007 to October 23, 2007

- Enter fall attendance information for each student enrolled on October 1, 2007
- Enter Job Corps Participants

Assessment Registration Collection

January 1, 2008 to January 31, 2008

- Enter/modify enrollment records for all students that have entered or exited since last data entry
- Run Enrollment Status or Summary report and verify accuracy of data
- Enter program participation data for each student enrolled in district
- Enter test sort data field

Spring Attendance Collection

February 1, 2008 to February 15, 2008

- Enter/modify enrollment records for any students that have entered or exited since last data entry
- Run Enrollment Status or Summary report and verify accuracy of data
- Enter spring attendance information for every student enrolled on February 1, 2008

Program Participation Collection

March 1, 2008 to March 26, 2008

- Enter/modify enrollment records for any students that have entered or exited since last data entry
- Verify and/or enter Program Participation data for every student enrolled on March 12, 2008

Test Window Attendance Collection

March 12, 2008 to March 26, 2008 tentative

- Update Enrollment records
- Enter aggregate hours and attendance data for every student enrolled on March 12, 2008

Career and Technical Education Collection

April 1, 2008 to June 6, 2008

- Identify CTE concentrators and enter career path data

End of Year Collection

May 12, 2008 to June 25, 2008

- Enter/modify enrollment records for students that have entered or exited
- Enter enrollment end date and end status for all active student enrollment records
- Enter graduation data for grade 12 or UH students for the 07-08 school year